

# **Fairborn Parks Foundation**

## **Meeting Minutes**

September 16, 2009

### **I. Call to order**

**President Ken Takacs** called to order the monthly meeting of the **Fairborn Parks Foundation** at **7:05 p.m.** on **September 16, 2009** in **Fire Station 2**.

### **II. Roll call**

Ken Takacs conducted a roll call. The following persons were present:

*Ken Takacs.....President*  
*Nancy Sayre.....Secretary*  
*Ken Bauman.....Vice President*  
*Bill Teti.....Board Member*  
*Don Aldridge.....Assistant Treasurer*  
*Karl Hilt.....Board Member*  
*Dan Davis.....Treasurer*  
*Pete Bales.....Advisor*

**Excused Absences:** *Lisa McCain Null-Hart.....Board Member*

### **III. Approval of minutes from last meeting**

*A motion is made by Don Aldridge and is seconded by Karl Hilt and is unanimously voted to approve the August meeting minutes.*

### **IV. Treasurers Report – Dan Davis**

Dan Davis said that he and Don Aldridge have signed the signature card at Fifth Third Bank for the checking account. There are two names that need to be removed from the card; Jean Teti and Chris Gayheart.

*A motion is made by Bill Teti and is seconded by Nancy Sayre and is unanimously voted to remove Jean Teti and Chris Gayheart's names from the Fifth Third Signature Card.*

Dan then presented the Treasures Report. The beginning checking balance on August 6<sup>th</sup> was \$27,956.45. A transfer of \$26,995.49 was made to Greene Giving and put in the Fairborn Parks Foundation account, leaving an ending balance on September 4<sup>th</sup> of \$960.96 in the Fifth Third checking account. The treasures report is attached to the official set of minutes. Not shown on the report is a check written to Clint's printing in the amount of \$99.50 for

Foundation envelopes. The remaining balance in the Fifth Third checking account will be used for petty cash.

The saving's account at Fifth Third has been closed out and that money has been transferred to Greene Giving. Once the accounts with Greene Giving have been selected the money will be directed accordingly. The Treasurers report is accepted with no objections.

## V. Parks Report – Pete Bales

- a) **Community Park Picnic Shelter/Restroom Facility** – Opening bids for all materials for the project have been received and the project total is \$64,950 which makes us slightly under budget. Council has approved all bids and the purchase orders are now being processed, permits have been looked into and the pump grinder has been ordered.

Pete would like the Board to think about potentially honoring Betty Atherton by naming the new shelter after her. He would like them to consider funding a sign with her name on it, which would be reviled at the first concert next year.

- b) **Risk Assessment at Fair Creek Park** – The City Manager is very hesitant to install a park at this location because of the traffic. The EPA has written an e-mail approving the project. Our risk manager didn't see any issues as long as we follow the EPA's advice. Pete will use the playground intended for Fair Creek Park and place is at the bottom of Community Park replacing the old playground there. Pete will use the 2010 budget to purchase play equipment for Fair Creek Park.
- c) **Property adjacent to Mercer Smith House** – Community Development Block Grant funds may be able to be used; the Neighborhood Betterment is looking to utilize CDBG funds to purchase the property. Pete will keep the Board informed.
- d) **Fire Station 1** - last week someone approached the City about purchasing the old Fire Station on Broad; they want to remodel it and use it for offices.
- e) **Disc Golf Course** – Pete passes around some information he received about setting up a disc golf course at Community Park. He would like feedback from the Board even though this project isn't in the Master Plan.
- f) **Meetings** – Pete has a FROGS meeting scheduled for the week after next or possibly in October where they will discuss future plans. He will also meet next week with the Mercer-Smith sub-committee. Dan Davis said he will give account balance and information about Greene Giving to Pete to pass along to both committees.

## VI. Old Business

- a) **Sweet Corn Festival Report Update** – Dan has no update about the Sweet Corn Festival; we are still waiting to receive our check from Schmidt’s.
- b) **Greene Giving** – Dan hands out a report showing how our accounts are set up and discusses with the Board what accounts we want to keep and what accounts we should consolidate. Pete recommends that the restricted accounts should be; the Mercer-Smith, Skate Park, FROGS, Parks Advisory Board, and FROGS Legacy Fund. He also suggests consolidating all remaining account balances into a new Community Park restricted account, the Board agrees with these suggestions. Dan says all currently all our money is in a money market account and he will have information on the mutual funds next month so we can set up all the sub-accounts.

Ken Takacs says everyone should have received an e-mail about the Greene Giving fund raiser. The tickets are \$5; \$2.50 goes to Greene Giving unrestricted funds and \$2.50 would go to the Fairborn Parks Foundation. Ken and Pete both think it would be a good idea to participate. The Board agrees to participate and decided to get 200 tickets.

## VII. New Business

- a) **Fairborn Quality of Life Book** – Ken Takacs looked into the pricing for an ad in the book and it is \$700 for a 1/4 page ad. Ken suggests putting our ad on the Parks and Recreation page. The Board would like to see if they would accept \$1,000 for a half page ad. Ken said he will talk to them to see if that’s possible otherwise they will purchase the \$700 ad.

*A motion is made by Bill Teti and seconded by Don Aldridge and is unanimously voted to approve the purchase a half page ad for \$1,000.*

- b) **Grant** – Pete forwarded a grant that we should consider applying for to Lisa. It is by a company called Forge, they are an advertising agency focusing on non-profit organizations. If we would win the grant the company would create a complete marketing and branding package for the Foundation.

## VIII. Comments

Don Aldridge said there were 226 cars at the car show and that the paper didn’t do it justice. He encourages the Board to get the word out about the paper not giving it enough publicity.

## IX. Adjournment

**Ken Takacs** adjourned the meeting at 8:23 p.m.

Minutes submitted by: Anna Reese

Minutes approved by: Board of Directors